

Public Protection Cabinet
Department of Housing, Buildings and Construction
Licensing Branch
500 Mero Street
Frankfort, Kentucky 40601
(502) 573-2002 Fax: (502) 573-1598

ELEVATOR CONTRACTOR LICENSE APPLICATION

*Please type or print application. Answer all questions on both sides of this application.
A prorated application fee or a renewal fee of \$240 is to be submitted payable to Kentucky State Treasurer.*

Check one of the following: Initial (\$240, prorated)
 Renewal (\$240) License Number: _____

1. Name: _____
Last First MI
Address: _____
(Street, Route or Box Number)
City: _____ State: _____ Zip: _____
County: _____ Telephone: (____) _____ - _____
Date of Birth: ____ / ____ / ____
Email Address: _____

If a new applicant,
attach a passport-sized,
color photograph of
applicant taken within
the last six months.

2. Company Name: _____
Address: _____
(Street, Route or Box Number)
City: _____ State: _____ Zip: _____
County: _____ Telephone: (____) _____ - _____
Federal ID Number (Business): _____

3. Attach proof of Liability insurance (Certificate of Insurance for general liability in an amount not less than \$1,000,000 and property damage in an amount not less than \$500,000) and proof of Worker's Compensation insurance pursuant to KRS 198B.4027. List the Department of Housing, Licensing Branch, 500 Mero Street, Frankfort, Kentucky 40601 as certificate holder. License cannot be issued without a certificate on file.

4. Provide verification of work experience as an elevator mechanic for a minimum of three (3) years as required by 815 KAR 4:030 Section 5. (Begin with current employer or most recent work)

<u>Employer Name</u>	<u>Address</u>	<u>From</u>	<u>To</u>	<u>Phone number</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

5. How many, if any, employees are to be employed by your elevator contractor business? (Approximation, if actual number is unknown at time of application) _____

Please fill in each circle acknowledging that you have included the following:

- Completed Application and required supplemental documentation (valid for one year from date of receipt).*
- Licensed Contractors are required to have at least one (1) licensed elevator mechanic associated with his/her license at all times. When applying for a Contractor's license, the associated mechanic license number(s) must be provided. Attach listing of associated mechanic(s) and license number(s).*
- Attach the required criminal background check conducted by the Department of Kentucky State Police (pursuant to KRS 198B.4011(1)(i)).*
- An initial application fee (submitted to the Department and payable to Kentucky State Treasurer).*

YES ___ or NO ___. I have (not) been convicted of a felony or a misdemeanor in the Commonwealth of Kentucky, any other state, or the United States. If you marked yes you have been convicted of a felony or misdemeanor, you might not be able to receive a Kentucky Elevator Contractor license at this time. Please contact the Licensing Branch for further information.

Applicant's Signature: _____ **Date:** _____

For Office Use Only

Date Received _____
Approved _____
Pending _____
Elevator Contractor# _____
Issue & Status _____

Elevator Contractor License Initial Fee Chart

Use the chart below to determine the correct fee for application. The fee is based on your birth month and the month which you are applying. Add the fees if you are applying for multiple licenses.

Example: If you were born in October and you are applying in July, then the Elevator Contractor application fee is \$300. This license would be valid for 15 months. Each time you renew your license after your initial activation, your license will be valid for one year and will be subject to annual renewal in October (your birth month).

Elevator Contractor License Month you are Applying

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Birth Month	Jan	\$240.00	\$220.00	\$200.00	\$180.00	\$160.00	\$140.00	\$360.00	\$340.00	\$320.00	\$300.00	\$280.00	\$260.00
	Feb	\$260.00	\$240.00	\$220.00	\$200.00	\$180.00	\$160.00	\$140.00	\$360.00	\$340.00	\$320.00	\$300.00	\$280.00
	Mar	\$280.00	\$260.00	\$240.00	\$220.00	\$200.00	\$180.00	\$160.00	\$140.00	\$360.00	\$340.00	\$320.00	\$300.00
	Apr	\$300.00	\$280.00	\$260.00	\$240.00	\$220.00	\$200.00	\$180.00	\$160.00	\$140.00	\$360.00	\$340.00	\$320.00
	May	\$320.00	\$300.00	\$280.00	\$260.00	\$240.00	\$220.00	\$200.00	\$180.00	\$160.00	\$140.00	\$360.00	\$340.00
	Jun	\$340.00	\$320.00	\$300.00	\$280.00	\$260.00	\$240.00	\$220.00	\$200.00	\$180.00	\$160.00	\$140.00	\$360.00
	Jul	\$360.00	\$340.00	\$320.00	\$300.00	\$280.00	\$260.00	\$240.00	\$220.00	\$200.00	\$180.00	\$160.00	\$140.00
	Aug	\$140.00	\$360.00	\$340.00	\$320.00	\$300.00	\$280.00	\$260.00	\$240.00	\$220.00	\$200.00	\$180.00	\$160.00
	Sep	\$160.00	\$140.00	\$360.00	\$340.00	\$320.00	\$300.00	\$280.00	\$260.00	\$240.00	\$220.00	\$200.00	\$180.00
	Oct	\$180.00	\$160.00	\$140.00	\$360.00	\$340.00	\$320.00	\$300.00	\$280.00	\$260.00	\$240.00	\$220.00	\$200.00
	Nov	\$200.00	\$180.00	\$160.00	\$140.00	\$360.00	\$340.00	\$320.00	\$300.00	\$280.00	\$260.00	\$240.00	\$220.00
	Dec	\$220.00	\$200.00	\$180.00	\$160.00	\$140.00	\$360.00	\$340.00	\$320.00	\$300.00	\$280.00	\$260.00	\$240.00